

KAA

Leader Guide

2025

Apply Pressure!

James 1:12

Blessed is the man who remains steadfast under trial, for when he has stood the test he will receive the crown of life, which God has promised to those who love him.

KAA MISSION

To build Christian leaders by Encouraging, Equipping, and Empowering urban youth and their mentors through camping and education.

KAA VISION

Transforming urban youth to impact their communities for Christ.

Physical Camp Location

25114 Private Rd 2232 Golden, Missouri 65658

Registration Contacts

Marlene Nash – Registration Manager – mrnash@kaakamps.org 417-266-3133

Carey Principato – Registrar – carey@kaakamps.org 417-266-3134

Debi Hughes – Registrar – dhughes@kaakamps.org 417-266-3135

Office Address

2036 Timberlake Rd. Branson, MO 65616

Office Hours: 8:30 am – 5:00 pm M-F (off season)

To register, view the Open/Full List, obtain forms, monitor your account or learn more about KAA, visit www.kaakamps.org.

LEADER DUTIES AND RESPONSIBILITIES

1. Reserve and pay for spaces.
2. Maintain accurate records of ages and genders of each registrant.
3. Maintain accurate records and requests for changes.
4. Ensure all registrants are entered into the correct age groups, their data is complete, and the online health form is signed.
5. Ensure only campers and Kaleos who fit our Eligibility Restrictions are in attendance.
6. Correspond with the Registration Team to be sure your account is correct.
7. Meet or beat our deadlines.
8. Keep your contact information updated.
9. Abide by our guidelines and policies.

Camper and Kaleo (Kuh-lay-o) Ages

KAA 1 – 9-12 KAA 2 – 13-14 KAA 3 – 15-18 HG – 14-18 (Equip 19 & up) Kaleos – 20 & up

- Kaleos are scheduled at a 1 to 10 ratio to combined Camper total per camp.
- We do not register Campers by grade
- Attendees must be the designated Camp age by the attendance week
- A Kaleo per gender is not required because campers and Kaleos do not house together.

Camp Costs

- Tuition for Kaleos & Campers in KAA 1,2, 3 and HG 1 & Equip are \$225 per person.
- HG Missions is \$300 per person.
- Deposit costs are \$25 per person. Deposits are a portion of the overall tuition cost.
- The deposit is forfeited for cancelations made after the cancellation deadline, April 1.
- The full tuition fee is forfeited for cancelations made after the payment deadline, May 1.
- Unpaid accounts are subject to partial or full cancellation.
- Forfeited funds are non-refundable.
- New reservations after May 1 require the full tuition payment.

HOUSING

Housing is electronically completed on Opening Day.

- We do not take Camper roommate requests.
- Groups and families are not housed together as a unit.
- Kaleos are housed separately from their campers.
- Each cabin has two KAA Counselors.

- Kaleos are not permitted in the camper housing area.
- Opposite genders may not enter the other genders' housing area.
- Kaleos must reside on the camp site in the Kaleo cabins.
- Family or special housing is not available for Kaleos.
- KAA does not provide babysitting services. Make provision for children younger than 9 years old and those who are otherwise ineligible to attend to stay with family or other individuals outside of KAA.

HARAMBEE (huh-rum-bay)

- Kaleos meet three times a week with their campers during Harambee.
- This is a time to check in with your campers, do a Bible Study or write thank you notes to donors or family members. Use this time as you choose.
- Kaleos are to monitor their campers the entire time.

DATA ENTRY DATES

- Complete camper and Kaleo information is due at least one month prior to your Opening Day of camp. See the listed deadlines below.
- Missing information incurs a fee of \$25 per person.
- Falsified information incurs a \$100 fee per person. An additional \$200 is charged in addition to the \$225 tuition to register the person correctly or you can select to take the person(s) home.

REGISTRATION STATUS

- Pending – unpaid is unregistered – these spaces are cancelled after two weeks if left unaddressed. They are not the same as waiting.
- Active – the appropriate registration fee is paid, and the space is not waiting
- Waiting – a deposit fee is paid but there are no spaces available.
 - Monitor your account online.
 - Registration will contact you when space is available. You must respond to our offer to receive the spaces.
 - Spaces are cancelled due to lack of response to enrollment offers or upon your request.
 - Spaces cannot be reclaimed after they are offered to another entity.
 - Payment for accepted waiting spaces is due within 10 days of acceptance or on Opening Day, whichever date is closer.

- DO NOT bring campers on the waiting list to camp “to see what happens”. There is a \$200 fee for this in addition to the tuition fee and other fees as stated in our policies.

HEALTH SERVICES

- Health Services assists with dispensing medicine, performing health checks and overseeing emergency situations.
- There is a Health Center in each camp except Higher Ground who dispenses their own medications and visits the nearest camp in case of illness or emergency.

CAMPER PICKUP

- Parents/Group Leaders must notify Registration in advance of Early Dismissals
 - Date/Time
 - Name of person must be listed as an emergency contact or sent in writing
- The Pickup person must have the camp issued documentation
 - If documentation is missing, the person must stop at the Registration building with photo ID for verification
 - Campers are not allowed to leave with someone not listed on your account or confirmed by you as a pickup person.

LEFT BEHIND AND LOST/FOUND ITEMS

- Contraband is to be picked up by the Kaleo as soon as you are made aware of it; items are to be in your possession until they are returned to the camper as you board your transportation home. It is not KAA's responsibility to keep these items for you.
- Left behind/Lost items must be claimed within 30 days from our final camp week. We will not hold these items indefinitely.
- To claim missing items, send an email to the camp director with a detailed description of the item(s).
- Any items that you wish KAA to return to you are shipped to you upon request, please send us a prepaid self-addressed shipping label.

HIGHER GROUND

- Also known as HG, this is our leadership development camp.
- For prerequisite forms and information concerning Higher Ground, contact Makayla Hutson at makayla@kaakamps.org

DEADLINES

APRIL 1 - (Tuesday) Cancellation Deadline – Cancellations are in writing due by 5 pm CST.

May 1 - (Thursday) Payment Deadline – Accounts must be paid in full by 5 pm CST.
Missed payments result in cancellation of spaces to reflect a paid in full status.

May 2 - (Friday) and ongoing – Cancellation results in forfeiture of the full tuition cost.

DATA DUE DATES (Always on Thursday) A \$25 late fee per person is assessed

- Week 1 – May 1
- Week 3 – May 15
- Week 5 – May 29
- Week 7 – June 12
- Week 9 – June 26
- * Week 2 – May 8
- * Week 4 – May 22
- * Week 6 – June 5
- * Week 8 – June 19

VERIFICATION DATES (Always on Thursday) Due by 3 pm CST

- Week 1 - May 29
- Week 3 – June 12
- Week 5 – June 26
- Week 7 – July 10
- Week 9 – July 24
- * Week 2 – June 5
- * Week 4 – June 19
- * Week 6 – July 3
- * Week 8 – July 17

ONLINE REGISTRATION CLOSES – Each week closes to new registrations the Sunday prior to its Opening Day

- Week 1 – May 25
- Week 3 – June 8
- Week 5 – June 22
- Week 7 – July 6
- Week 9 – July 20
- * Week 2 – June 1
- * Week 4 – June 15
- * Week 6 – June 29
- * Week 8 – July 13

Kids Across America Attendee Eligibility Restrictions

Individuals with the following CANNOT attend KAA Camps:

- **Pregnancy**
- **Sickle Cell**
- **Vision/Hearing impaired**
- **Uses Wheelchair/Paralysis**
- **Requires assistance to walk dress, eat, bathe, use toilet facilities, etc.**
- **Takes more than 2 psychotropic drugs (medication designed to alter the mind, emotions, and/or behavior)**
- **Unregulated Asthma or diagnosed within 6 months of camp start date**
- **Unregulated Diabetes or diagnosed within 6 months of camp start date**
- **Seizure activity within 6 months of camp start date**
- **Hemophilia/Communicable disease/Immune Deficiency**
- **Cognitive delays, Autism, Down Syndrome, Developmental Disability**
- **Responds defiantly to correction**
- **No hard casts or excessively long nails**

*Participants must be in general good health and able to participate in the required walking and athletic activities typical of our Camp.

*KAA does not restrict the attendance of those who are juvenile delinquents/wards of the state. However, individuals must respond positively to authority & participate in camp activities.

*Regulated diabetics MUST be cleared through the Health Services Director BEFORE attending.

*Inhalers are primarily kept by the Campers and the Counselors, or the Health Center as needed as a secondary measure.

Camp Barnabas specializes in camping for individuals with physical and/or developmental disabilities and their families. Their offices may be reached at 417-476-2565 or www.campbarnabas.org.

If a condition is not listed, it does not mean that it is permitted. If you question eligibility, please contact the Registration Team at 417-266-4000.

CAMPER ITEMS TO BRING

***Campers are prohibited from having cell phones at Camp! Phones found in the Camper's possession are confiscated and given to the Kaleo.**

***Phone Calls:** In case of emergency, parents/guardians listed as an emergency contact on the Camper form are notified immediately. We do not allow incoming or outgoing phone calls to campers, including those for special occasions. If there is a family emergency, please call 417-266-4000 and specify which Camp your child is attending. Your child's Kaleo will be contacted.*

Campers housing together is not guaranteed; please pack Camper medicines and clothing separately. * To ensure Camper, staff and Kaleo safety; do not assume privacy regarding luggage, bags or belongings kept on Camp property. Contraband items are confiscated and given to your Kaleo, **we are not responsible for loss or theft of these items** and are under no obligation to replace lost/damaged clothing or luggage. Ω Alcoholic beverages, tobacco products, and illegal drugs are prohibited and cause immediate dismissal from Camp! **Do not expect these items to be returned.**

Bring These Items	Do not Bring These Items
1 Pillow/twin sheet set, 1 Comforter/ blanket/ sleeping bag, 1 Large bath towel and 2 wash cloths	Cell phones, games, electronic devices, headphones ABSOLUTELY DO NOT BRING THESE ITEMS!!!
Only girls may wear stud earrings and a purity ring	Sentimental or expensive jewelry
Deodorant, feminine hygiene products	Food items
Hair products, face wash, body wash or soap, Unscented lotion, toothbrush/toothpaste,	Scented perfumes/lotions
Appropriate length shorts (see Dress Code)	Tight or revealing clothing including sleepwear
Lightweight pajamas, 8-10 pair of socks & 8-10 underwear sets, Lightweight jacket, raincoat/ poncho	2-piece, low cut or revealing swimsuits, Short shorts, Spaghetti straps, Dressy or expensive clothes or shoes
8-10 T-shirts, tank tops, 1sweater or sweatshirt, 1 pair of jeans or long sports pants, 1-piece modest swimsuit,	Paisley bandanas, Weapons (guns, shanks, razor blades, etc.)
Athletic shoes or hiking boots, a pair of old shoes for wading,	Ω Alcohol, drugs or tobacco
Bible, notebook, pen, bug repellent, flashlight, water bottle, *extra money for souvenirs *must be given directly to the Kaleo who will keep the money the entire week	Pornographic, demonic, satanic, occultist, new age material of any kind including music, pictures or games
Bring enough medicine to cover your entire trip to & from Camp – 6 days. Be sure that they are in the original marked prescription bottles.	Bagged medicines for more than one person in the same bottle.

Group Leaders/Kaleos, if you see a need to accept any of the restricted items, it is your responsibility to keep them and to replace/refund the item to the family in the event of loss or damage. They are never to be given to our offices nor left in the Registration Building **but are to be kept in your possession.**

KALEO ITEMS TO BRING

Kaleos are responsible for their own medications and need to bring enough to cover the entire trip to and from Camp. For emergency purposes, be sure that they are in the original marked prescription bottles and kept in a secure place.

Campers are prohibited from having cell phones at Camp! Any phones found in the Camper's possession will be confiscated and given to the Kaleo. *Please understand we are not responsible for loss or theft of any contraband and are under no obligation to replace lost/damaged clothing or luggage.*

Ω Alcoholic beverages, tobacco products, and illegal drugs are prohibited and will cause immediate dismissal from Camp! Do not expect these items to be returned.

Bring These Items	Do not Bring These Items
Pillow/twin sheet set, Comforter/blanket/sleeping bag, 1 Large bath towel and 2 wash cloths	Ω Alcohol, drugs or tobacco
Only ladies may wear stud earrings and purity rings All - Wedding/engagement rings, sports watch	Sentimental or expensive jewelry
Deodorant, feminine hygiene products	Food items
Hair products, face wash, body wash or soap, Unscented lotion, toothbrush/toothpaste	Scented perfumes/lotions
Appropriate length shorts (see Dress Code)	Tight or revealing clothing including sleepwear
Lightweight pajamas, several pair of socks & underwear, Lightweight jacket, raincoat/poncho	2-piece, low cut or revealing swimsuits, Short shorts, Spaghetti straps, Dressy or expensive clothes or shoes
T-shirts, tank tops, sweater or sweatshirt, 1 pair of jeans or long sports pants, 1-piece modest swimsuit, Athletic shoes or hiking boots, a pair of old shoes for wading	Paisley bandanas, Weapons (guns, shanks, razor blades, etc.)
Bible, notebook, pen, bug repellent, flashlight, water bottle, extra money for souvenirs	Pornographic, demonic, satanic, occultist, new age material of any kind including music, pictures or games
Bring enough medicine to cover your entire trip to & from Camp	Bagged medicines or medicines for more than one person in the same bottle

DRESS CODE

* Daily attire consists of athletic wear (T-shirts, shorts, athletic shoes).

* Nudity is unacceptable unless dressing/undressing in an appropriate and timely manner.

FELLAS

- Speedo swimsuits are not allowed.
- Must wear shirt unless at a water activity.
- No underwear showing or sagging pants.
- Wave caps/do-rags are not allowed outside of cabins.

LADIES

- No low-cut tops.
- Only modest (no high thigh, cut outs, mesh or French Cut) one-piece swimsuits allowed.
- Must wear shorts and shirts over swimsuits when not at a water activity.
- No short shorts (min. 5" inseam)
- No spaghetti strap tops, no midriffs showing (even when arms are raised).
- Leggings, biker shorts and compression shorts can only be worn with appr length shorts over them.
- Full undergarments must be worn outside the cabin and must not show.

SHOES

- Athletic shoes/socks must be worn during the day. Tevas/Chacos/waders may be worn during (not to) water activities.
- Sandals may be worn to dinner and must have a strap around the heel.

SHIRTS

- Inappropriate slogans, designs or logos (beer slogans, sexual innuendos, marijuana, etc.) are not allowed.

KALEOS

- (Ladies only) Make-up is permitted.
- Casual clothing which reflects our dress code may be worn at night.
- Kaleos may wear wedding rings, and a sports watch.

JEWELRY

- Ladies may wear two stud earrings or small hoops touching the lobe with no space. All other piercings must be plugged.
- Only 1 small nose piercing or 1 small nose hoop is allowed.
- Ear and nose piercing are the only piercings that should be exposed.

± As part of our modesty policy, we never joke about, exemplify, comment on, emphasize, or otherwise call attention to sexual body parts or address sensitive subjects in a manner directed toward any person. This is not appropriate and is considered overt sexual abuse.

± KAA reserves the right to update this policy at any time. Please contact us at 417-266-4000 with any questions regarding attire.

The FAQ'S about Lice

* Head lice is passed through close contact with a person who has lice. This happens by using shared combs, brushes and other hair grooming aids; sharing hats, caps, wigs, coats, or through co-mingling

these items. A common misconception is that lice are only on people who are unclean. In the case of head lice, this is **NOT TRUE**. Frequent bathing will neither prevent lice nor eliminate them.

* Head lice are long insects about this (--) long and are grayish white with dark margins and move quickly. This makes it difficult to find in a child's hair. They are difficult to see and usually the diagnosis is frequently made when nits, the egg from which lice hatch and spread, are seen. Nits are teardrop in shape, about this size (') and are yellowish-brown to white in color. The lice attach each nit to a strand of hair with a glue-like substance. The glue makes it impossible to wash or brush out the nits as we do with dandruff. Sometimes they are clustered together and are easy to find but usually they are spread throughout the scalp, so a very careful examination of all the hair is necessary.

* Treatment of head lice involves the person and all the person's personal articles: caps, combs, brushes, towels, bedding, and clothing. (see the lice treatment instructions below)

When Campers come to KAA with head lice, they are treated before returning to activities and cabin areas. This involves treating the whole cabin and everyone's clothes, bedding, and personal articles. The Camper misses out on a lot of great fun because he/she is in the Health Center to have hair washed and combed out, etc. We want to make sure every Camper gets to experience Camp at its fullest. PLEASE have parents check their children for head lice several days before Camp, so that if they do have lice, treatment can be started and completed before the child leaves for Camp. **THIS IS OF GREAT IMPORTANCE AND WE ASK THAT YOU GIVE YOUR ATTENTION TO THIS CONCERN!**

Treatment of Head Lice

The hair must be washed with a lice treatment shampoo. Comb hair while still wet using a fine-tooth comb, rinsing with equal parts vinegar and water, or trimming and thinning the hair. Family members and close friends should be examined and treated if lice are found. Family who share a bed with the child should be treated whether lice has been found or not.

Since heat kills lice and their nits, many personal articles can be disinfected by machine washing in HOT water and then using the HOT cycle of the dryer. Nits are killed in 5 minutes at 125 degrees (F) and crawling forms are killed at slightly lower temperatures. Home hot water heaters usually keep water this hot. If a dryer is used, dry articles for at least 20 minutes at the HIGH heat setting.

Machine wash all washable clothing and bed linens that came into contact with the child within the previous 3 days.

Personal articles of clothing or bedding that cannot be washed or dried may be dry-cleaned or simply left in a plastic bag and sealed for a period of 10 days.

Soaking combs, brushes and similar items in an insecticide liquid, made for lice, for 1 hour, can disinfect them or you may soak them in a pan of water heated on the stove for 5-10 minutes (BE CAREFUL not to get the water boiling: heat may damage some combs and brushes.) To break the cycle of new lice being hatched, spray lice sprays on objects, like mattresses, that cannot be washed or dry cleaned.

After treatment is completed, you must re-check your child! They must be free of all lice and nits before coming to Camp! If you bring a child to Camp with head lice, you are required to cover the \$50 per affected person expense for the treatment!

Group Insurance Information

Kids Across America is a place of ministry, friends and many activities. However, the occasional

medical emergency can occur; when it does, we want our Campers' families to be protected. The following are a pair of insurance companies you may contact for assistance. While it is not mandatory that you use either company, **securing a form of insurance prior to attending KAA is REQUIRED.**

<p><u>Special Markets Insurance Consultant Inc.</u></p> <p>An AmWINS Group Company</p> <p>Nancy Echeverria nancy.echeverria@amwins.com</p>	<p>Individual Insurance</p> <p><u>Travel Guard by AGI</u></p> <p>www.travelguard.com</p> <p>800.826.4919</p>
--	--

GENERAL INFORMATION

1. When calling, identify yourself as a group coming to Kids Across America Camp.
2. All group participants are insured. Staff may be insured as well. A list of names is not required.
3. There is no limit to the number of groups and/or activities that can be covered.
4. The group's name must appear on the form as registered in our system.
5. For questions and application information contact Nancy Echeverria, 312-601-9406 | nancy.echeverria@amwins.com

Special Markets

1. \$235.00 is required to purchase coverage. \$200.00 of that amount is a non-refundable minimum premium requirement which is credited toward premiums due during the policy term. \$35.00 of that amount is a non-refundable policy administration fee.
2. Excess coverage is either \$.24 or \$.33 or \$.48 for each day (depending on what plan you select) for each participant and includes participation in ropes courses and snow sports.

**** Please be advised to begin to acquire insurance before coming to Camp to ensure coverage during your term.** Insurance is not billed for in-Camp medical charges.

Individual Insurance

AIG has a program that these individuals can obtain coverage on-line that would cover them during their stay at KAA. The individuals need to purchase the coverage themselves.

The AIG company's name is Travel Guard. Here is their link:

<http://www.travelguard.com/>

KIDS ACROSS AMERICA TRANSPORTATION INFORMATION

Please call the listed companies for quotes and list of services. All prices are quoted on an individual group basis.

(All Camps are located in Golden, MO 65658)

Thompson Coach/ Gathering Plus – Shea Turpin 800-542-6768 (Hollister, MO)

Village Travel - Jeff Johnson 918-739-3673 (Nationwide Charter Bus Service)

Kincaid Coach Lines - Sales 888-878-5100 (Offices in OKC, Tulsa)

**Overland Charters – Dallas – 214-790-1987, Oklahoma – 405-655-7465,
Kansas – 316-652-9463**

Arrow Stage Lines - Kansas City, MO - Chuck Gunnels 816-453-8727
(Offices in Des Moines, IA, Omaha, NE., Topeka and Manhattan, KS., Kansas City, Denver, CO.)

MISCELLANEOUS SERVICES

A new KAA resource, High Point, a Christian Travel Agency brokers travel arrangements to reduce transportation costs. Based in Dallas, TX but works with vendors throughout the United States. Contact Adam “Scoop” Stewart, Director of Sales for High Point **972-284-1322** www.highpointgo.com.

Airports

	Miles from KAA
Branson-Springfield Regional Airport (SGF)	70
Joplin Regional Airport (JLN)	90
Northwest Arkansas Regional Airport (XNA)	50
Lambert-St. Louis International Airport (STL)	320
Kansas City (MCI)	249
Tulsa International Airport (TUL)	160

Fisk Transportation - Julie at 1-417-862-2900 (Springfield, MO)

(25 or 35 passenger coaches or van rentals) - From Branson-Springfield Regional Airport - **SGF**

Ride With Us – Branson area Shuttle Service 417-336-2625

Enterprise Rent-A-Car: Branson area/ BKG Branson airport **417-336-2000**
Springfield Airport / SGF **417-833-828-570**



Just DON'T Do It!

KAA Registration is delighted to work with our attendees to establish a registration process which allows our registrants the opportunity to plan ahead. 1 Corinthians 14:40 (KJV) states “Let all things be done decently and in order.” In accordance with this teaching, we ask that you refrain from the following actions.

Don't:

- bring campers or Kaleos who have not been approved by the Registration Manager.
- wait until the last minute to
 - o tell us pertinent information about a group member. (health issues, correct age, etc.)
 - o register and expect the same grace on fees and information as extended to those who registered in advance
- bring a group member into camp without signing in with Registration and the health team on Opening Day
- bring a group member who is out of compliance with our Eligibility Restrictions.
Ex: A person with sickle cell or who is pregnant cannot attend our camp
- falsify information (see the policy agreement for specific fees)
- skip verifying your spaces the Friday before you arrive
- send us a list other than the Registration list from your account (to verify your spaces)